



EXECUTIVE COMMITTEE MEETING

AUGUST 26, 2020

2:00 P.M.

FTDD Teleconference Line: (423) 391-4497

AGENDA

1. **Welcome, Opening Prayer and Pledge of Allegiance** - *Mayor Richard Venable, Board Chair*
2. **Approval of Minutes of the March 26, 2020 Executive Committee Meeting** – *Mayor Richard Venable, Board Chair*
3. ***EDA CARES Act Grant Administration Plan Resolution (attachment)** – *Ken Rea, Deputy Director, Economic & Community Development*
4. ***EDA Revolving Loan Fund Grant Administration Plan Resolution (attachment)** – *Ken Rea, Deputy Director, Economic & Community Development*
5. ***EDA Revolving Loan Fund Plan Resolution (attachment)** – *Ken Rea, Deputy Director, Economic & Community Development*
6. ***Consideration of Addition of Economic Recovery Coordinator Position** – *Chris Craig, Executive Director*
7. ***Consideration of Revision to FTDD Credit Card Use Policy (attachment)** - *Chris Craig, Executive Director*
8. ***Financial Report** – *Nicole Banks, Director of Finance & Human Resources*
9. **Other Business/Adjournment**

A brief meeting of the FTDD Foundation Board of Directors will convene immediately following the adjournment of the Executive Committee Meeting.

*Requires Executive Committee Approval

PLEASE NOTE: Audio of this meeting may be recorded to facilitate the preparation of minutes



BOARD OF DIRECTOR'S MEETING

FIRST TENNESSEE DEVELOPMENT DISTRICT
3211 N. ROAN STREET
JOHNSON CITY, TENNESSEE

AUGUST 26, 2020

2:30 P.M.

AGENDA

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| 1. WELCOME | CHRIS CRAIG, FTDD |
| 2. *ELECTION OF NEW BOARD MEMBER | HON. RICHARD VENABLE |
| 3. *APPROVAL OF MEETING MINUTES, JANUARY 22, 2020 | HON. RICHARD VENABLE |
| 4. *FINANCIAL REPORT | NICOLE BANKS, FTDD |
| 5. UPDATE ON FOUNDATION BUSINESS | MARK STEVANS, FTDD |
| 6. OTHER BUSINESS/ADJOURN | HON. RICHARD VENABLE |

*REQUIRES BOARD APPROVAL