

**FIRST TENNESSEE DEVELOPMENT DISTRICT
4TH QUARTER STATUS REPORT
OCTOBER - DECEMBER 2013**

ECONOMIC AND COMMUNITY DEVELOPMENT

- The following communities were funded for Community Development Block Grant (CDBG) projects:
 - **City of Elizabethton**, System-wide Water Line Rehab
 - **Sullivan County**, Senaker Lane Water Line Extension
 - **Unicoi County**, Temple Hill Elementary School & Parsley St. Sewer Line Extensions

- The District, through its lending corporation, Northeast Tennessee Economic Development Corporation, made a loan to a business through the Downtown **Johnson City** Redevelopment Loan Program.

- The District assisted with nine Appalachian Regional Commission (ARC) pre-applications from across the region.

- The interactive map of National Register Places in Northeast Tennessee is available on the District's website at www.ftdd.org under Historic Preservation. The map synthesizes location data with general information concerning every place in the district that is listed in the National Register of Historic Places.

- Economic and demographic data is available at the District's website www.ftdd.org under the Regional Statistics/FACTS heading.

ECONOMIC DEVELOPMENT INDUSTRIAL PROGRAMS

- During the quarter, the District assisted the following communities with Fast Track Infrastructure Development Program (FIDP) funds and Economic Development Funds (ED) from the Tennessee Department of Economic & Community Development (TECD):
 - **City of Bristol**, Dynamic Recycling (FIDP) project was bid and the City is awaiting approval from ECD to award the bid.
 - **Sullivan County**, Bell Helicopter (FIDP) construction is progressing on schedule.
 - **Greene County**, HUF North America (FIDP) construction has started. The work is being completed by Force Account.
 - **Greeneville**, Angus Palm (FIDP) project has been bid and construction has started.
 - **Greene County**, US Nitrogen (FIDP) construction has started.
 - **Sullivan County**, DPI (FIDP) grading application was submitted to ECD for approval.
 - **Sullivan County**, Glass Way potential (ED) application to make improvements to the AGC Flat Glass facility for start-up.
 - **Hancock County**, Kiefer/Volunteer Fabricators meeting to discuss potential gas line (FIDP) project.
 - **Hawkins County**, Hutchinson Sealing Systems (ED) application was submitted and subsequently not approved due to the lack of job creation.

- During the quarter, the District assisted the following communities with U. S. Department of Commerce, Economic Development Administration (EDA) funds:
 - **Town of Mosheim**, during this quarter there have been several meetings with all parties to move the project toward the bid phase.
 - **Town of Greeneville**, EDA has been approved based on a Special Condition for a deed issue to the intake property. The engineer selection has taken place, with Lamar Dunn being selected for the project.
 - **Town of Unicoi**, the Kitchen Incubator application was submitted to EDA for approval.
 - **City of Kingsport**, the Eastman (water conveyance upgrade) application was submitted to EDA for approval.

- During the quarter, the District assisted the following communities with Community Development Block Grant Funds (CDBG):
 - **Town of Greeneville (2011)**, CDBG project is complete. The project closeout was submitted and approved by ECD.
 - **Town of Mount Carmel (2011)**, CDBG project is complete. The project closeout has been submitted for approval.
 - **Johnson County (2002)**, CDBG project is under construction, with construction to be complete by June 2014.
 - **Town of Mount Carmel (2014)**, CDBG application preparation has begun.

- During the quarter, the District assisted the following communities with Tennessee Department of Transportation State Industrial Access Road Project (SIA):
 - **Carter County**, Watauga Industrial Park meetings to move the project toward the bidding phase.
 - **Washington County**, TDOT meetings to discuss potential access road to new industrial park in Gray.
 - **Washington County**, TDOT meetings to discuss potential turn lane for Quint-C Pallet in Limestone.
 - **Greene County**, TDOT meeting to discuss potential access road to connect phase I SIA project in the Mt. Pleasant Industrial Park.

HOUSING PROGRAMS

- First Tennessee Development District was awarded grant funds from the Federal Home Loan Bank of Cincinnati and Tennessee Housing Development Agency for a homeownership project in **Bristol, Tennessee**. Two homes will be constructed by the Youth Build group from the Alliance for Business and Training. The City of Bristol, Tennessee has agreed to donate a vacant lot on which the first of the two homes is to be built. Local building suppliers have agreed to donate some of the materials.
- Staff continued to work with **Sullivan County** residents that were affected by flooding in July 2013. Funds from the Federal Home Loan Bank of Cincinnati and Tennessee Housing Development Agency are being used to rebuild and rehabilitate owner occupied properties.

- Staff participated in a Veteran's Stand Down Fair in **Johnson City**. Housing program information was distributed.
- Staff attended the Tennessee Housing Development Agency Governor's Housing Summit to learn about new programs and funding opportunities.
- Staff attended the TennCare Housing Summit in Nashville to learn about more programs for the elderly and/or disabled. Housing Department staff was also appointed to serve on an East Tennessee TennCare Housing Steering Committee.
- Staff presented the THDA Emergency Repair Program to a Vulnerable Adults Coalition in **Johnson City**.
- Staff participated in housing needs assessment meetings for **Bristol, TN**.
- The Northeast Tennessee/Virginia HOME Consortium will be accepting applications from Community Housing Development Organizations for a housing project in **Sullivan or Washington County**. \$124,809 is available for the development of housing for low income residents.

During this quarter the following projects were completed:

Northeast Tennessee/Virginia HOME Consortium (1)
Bristol, TN (Rental Duplex)

Tennessee Housing Development Agency Housing Trust Fund (1)
Greeneville (4 Unit Rental Project)

THDA Emergency Repair Program for the Elderly (6)
Hancock County – 1 Hawkins County –1
Carter County – 4

Northeast Tennessee/Virginia HOME Consortium Down Payment Assistance (19)
Washington County -5 Sullivan County - 3
Bristol, TN – 6 Johnson City – 4
Bristol, VA - 1

Johnson City CDBG Housing Rehabilitation Program (6)
Emergency Repair-6 Substantial Rehabilitations - 0

Federal Home Loan Bank Accessibility Rehabilitation Program (2)
Carter County –2

Federal Home Loan Bank Disaster Repair Program (2)
Sullivan County -2

AREA AGENCY ON AGING AND DISABILITY

- The CHOICES in Long Term Care Services and Supports (LTSS) program assisted 635 individuals with information, assistance and screening calls. Staff made 108 home visits to facilitate enrollment into the CHOICES program. Assisted with 82 pre-admission evaluations and Medicaid applications for submission to TennCare and the Department of Human Services (DHS). Staff made 98 referrals to Managed Care Organizations and

completed 23 Money Follows the Person (MFP) surveys. They made 14 nursing home visits to counsel individuals and families on LTSS.

- CHOICES staff partnered with the Veterans Affairs Medical Center (VAMC) and East Tennessee State University (ETSU) to plan and implement a Medical Challenges Conference with approximately 40 physicians and other medical personnel in attendance.
- FTAAAD staff attended the Governor's Task Force Summit on Aging and worked with other key stakeholders to identify creative ways to better serve seniors.
- As a partnership with the ETSU College of Medicine, Family Practice residents are rotating through FTAAAD as part of their educational experience.
- The CHOICES staff conducted 97 home visits and made 44 phone attempts to schedule visits to complete the Customer Satisfaction Surveys for Group 1, Group 2 and Group 2 CHOICES members.
- A Quality Initiative by TennCare to Improve Long Term-Care Services and Supports (QUILTSS) forum hosted by the FTAAAD was held in October.
- 8 clients completed the AT-Home Community Program during the reporting period. Currently the AT-Home Community Program has a participant rate of 80% (with a target of 68.5%) and a success rate of 84% with 43 patients successfully completing the program.
- As of November, nine of our Senior Centers have started their evidence based programs. These programs include Walk with Ease, Arthritis Exercise Program, Tai Chi, Dakim Brain Fitness and health screenings.
- Approximately 1,000 individuals actively receiving services that include home delivered meals, personal care, homemaker, respite services, personal emergency response systems and supply reimbursement. A waiting list of approximately 1,400 individuals still exists for all programs and services.
- A Financial Exploitation Awareness Seminar II was held in October at the Holiday Inn. Local bank representatives along with FTAAAD staff, Adult Protective Services and local legislators, Rusty Crowe and David Hawk were in attendance.
- Walgreens representatives, Charlie Wykes and Tim Mullins, and ETSU Gatton College of Pharmacy representative, Dr. Robin Henry were presented with a Community Partner Award at the FTDD Annual meeting in Gatlinburg in November.
- The Public Guardian program served at total of 26 clients as follows: Conservator of Person and Property = 20; Conservator of Person Only = 2; Conservator of Property Only = 1; Limited Healthcare Fiduciary = 1; Power of Attorney for Property Only = 1 and Surrogate Power of Attorney = 1. A total of 10 volunteers were utilized with 8 providing direct services and 2 indirect services.
- 10 Medicare Part D/Low Income Subsidy (LIS) enrollment events were held. The SHIP staff assisted by 42 students from ETSU's Gatton College of Pharmacy provided counseling to 139 Medicare beneficiaries. 3,040 SHIP client contacts were made and 813 Medicare Part D worksheets were mailed to those helped by the program in past years.
- 8 presentations about Medicare were provided to 207 people. The SHIP staff participated in 8 health fairs reaching 570 people.
- The Program Review Coordinator completed 11 monitoring visits including 3 nutrition sites, 5 senior centers, and 3 service providers, attended 3 webinars and conference calls on nutrition services and senior center policies, processed 7 individuals for Nutrition Counseling and completed 34 Quality Satisfaction Instrument (QSI) related phone calls.

ENVIRONMENTAL MANAGEMENT AND GIS PROGRAMS

During the 4th Quarter of FY 2013-2014, the **Environmental Management Program** staff worked on several projects that involved many of our local governments. The District assisted or implemented the following projects during the past quarter:

- Attended Tennessee Governor's Conference on Economic and Community Development in Nashville.
- Worked with Washington County officials to develop the 2013 District Solid Waste Needs Assessment.
- Prepared 2013 Hancock County District Solid Waste Needs Assessment.
- Assisted Keep Greene Beautiful Director with Conservation Camp at Davy Crockett State Park.
- Provided technical assistance to Carter County and Hawkins County with Recycling Equipment Grant applications.
- Provided technical assistance to Washington County with Used Oil Collection Equipment Grant application.
- Continued work on FTDD Disaster Recovery and Response Plan.
- Attended meetings of the Doe Mountain Recreation Authority Board of Directors, Appalachian Resource Conservation & Development Council, Tennessee Environmental Conference Planning Committee and Keep Greene Beautiful.
- Met with Washington County Solid Waste department staff to discuss potential regional recycling project.
- Prepared environmental review consultation packets for Economic Development Agency applications for Unicoi Kitchen Incubator project.
- Worked on Environmental Reviews for 2013 Community Development Block Grant projects in Unicoi County and Sullivan County.
- Attended Tennessee Emergency Management Agency workshop in Nashville.
- Attended Municipal Technical Assistance Service planning workshop in Kingsport.

The Tennessee Environmental Conference will be held at the Meadowview Resort and Conference Center in Kingsport on March 24-26, 2014. For registration information please visit www.tnenvironment.com

The **First Tennessee Development District GIS Department** received 36 requests for maps during the 2nd Quarter 2013-2014. These requests included the following projects:

- Updated the collector and arterial road maps for Greene County.
- Developed a base map for the town of Watauga to use for their ISO fire rating.
- Create maps for the Town of Unicoi and special projects in their area.
- Maintained and updated the Historic Preservation Map for the District.
- Continued to maintain the interactive map which includes the National Register of Historic Places districts and sites.
- The Department is continuing to work on a project for Hawkins County, which entails mapping the stormwater discharge locations in the County.
- Staff has been working with the Town of Mountain City and will begin a mapping project of their utility system.
- FTDD continues to implement the Natural Resources Imagery Grant project funded by ESRI and PCI Geomatics. The project is focused mainly on areas of geologic depression

within the District and correlations between those geologic depressions and documented sinkholes. Details about the project can be found at <http://www.esri.com/grants/image-grant-program/grant-recipients>.

- Staff continued implementation of the Cash Hollow Watershed Improvement Plan. Funded by the Tennessee Department of Agriculture, the project is designed to improve the water quality of Cash Hollow Creek in Washington County.
- Attended Northeast Tennessee GIS working group quarterly meetings.
- Attended meetings of the Boone Watershed Partnership.

For more information about the District's GIS program, contact Wendy Hill at 423-722-5094. Or visit our website at ftdd.org/programs/gis.

RURAL PLANNING ORGANIZATION

During the past quarter the First Tennessee RPO staff assisted local transportation representatives and elected officials with numerous requests concerning rural transportation. The RPO was also involved in the following projects and initiatives:

- Attended meetings of the Johnson City, Kingsport and Bristol MPO's
- Attended Land of Sky Regional Council RPO meeting in Asheville, NC
- Attended High Country RPO meeting in Boone, NC.
- Attended East Tennessee Development District North and South RPO meetings in Knoxville.
- Coordinated TDOT's Multimodal Access Fund Grant application process in the First Tennessee RPO. Submitted applications for Mountain City and Greeneville.
- Prepared crash site prioritization submittals for Hancock County and Washington County.
- Attended TDOT Commissioner Schroer's Summit in Kingsport.
- Developed new membership databases for the First Tennessee RPO Technical Committee, Executive Board and Interested Parties.
- Participated in a field visit for a Road Safety Audit Review on SR 75 in Sullivan County.
- Researched general transportation information and RPO specific information for communities in the First Tennessee Development District.
- Participated in conference call and discussions with Land of Sky RPO Coordinator pertaining to potential freight movement project on Interstate 26 in Tennessee and North Carolina.

For more information about the First Tennessee Development District's Rural Planning Organization (RPO) program, or an update on transportation projects throughout the District, please contact Chris Craig at 423-722-5091

PLANNING

During the past quarter the First Tennessee Development District local planning staff assisted communities, Planning Commissions, Boards of Zoning Appeals and residents with the following projects and work items:

- Staffed 24 Planning Commission meetings
- Staffed 6 Boards of Zoning Appeals meetings
- Staffed 1 Special Called meeting
- Attended 9 other meetings dealing with local planning areas of interest
- Reviewed 8 requests for zoning variances
- Prepared 3 zoning ordinance amendments
- Prepared 1 subdivision ordinance revision.
- Reviewed 6 requests for rezoning and prepared maps and ordinances.
- Reviewed 55 subdivision plats including a total of 114 lots and 212 acres.
- Reviewed 4 development site plans including a total of 4 lots and 6.89 acres.
- Provided 13 CEU continuing education opportunities in 9 cities/counties for 109 individuals. During the quarter the following topics were addressed.
 - Private Property Owners Rights and Variance Request Procedures.
 - Stormwater
 - Rezoning Properties Processes
 - Work Program Review
 - Street Naming Process
 - Flood Ordinances
 - Amending Zoning Ordinances

In December 2013, the First Tennessee Development District Planning Department welcomed a new staff member. Ross Phillips joined the District on December 17, 2013. Ross received a Doctor of Jurisprudence and a Master's of Science in Water Resources from the University of Idaho. He currently resides in Bristol, TN.

The District's Planning Department consists of 3 planners that cover 21 municipalities and counties. The following table illustrates the community and FTDD planner assignments.

Rene' Mann	Ronda Sawyer	Ross Phillips
Greeneville	Church Hill	Washington County
Greene County	Unicoi	Tusculum
Carter County	Unicoi County	Newport
Rogersville	Bluff City	Cocke County
Baileyton	Elizabethton	Erwin
Surgoinsville	Watauga	Bulls Gap
Hawkins County	Mountain City	Mosheim

SPECIAL PROJECTS

- The Tennessee Advisory Commission on Intergovernmental Relations 2013 survey initiated and attended the workshop to review upcoming changes and milestone requirements. Downloaded and sorted verification forms and distributed majority of school surveys, receiving updated forms and began database entry.
- Tri-Cities TN/VA Regional Leadership Council 2013 Annual Regional Day logistics and program day planning and implementation. Facilitate Leadership Hawkins History Day; Succession planning for 2015.
- Planned for and attended Tennessee Association of Community Leadership Annual Conference and related board meetings.
- Attend regular meetings and special events of the Northeast Tennessee Tourism Association Board, Sunnyside Trail Committee and Strategic Planning, 2013 Governor's Conference on Economic and Community Development, TANASI board, by-laws and nominating committee, WIB Youth Council, Northeast Tennessee Diversity in Employment Consortium Disability Forum, Helping Children & Youth Vision Council United We Read Initiative, Northeast TN Council on Children & Youth, BCM events committee, and Appalachian Sustainable Development executive committee/board and Learning Landscapes strategic planning, help with AAAD strategic planning even,; attend ARC Entrepreneurship Conference, ARC Local Food Services site visit, TVA regional update.

CALENDER OF EVENTS

March 23-25, 2014 - Development District Association of Appalachia Annual Conference - Washington DC

March 24-26, 2014 - Tennessee Environmental Conference at Meadowview Resort and Conference Center in Kingsport

April 9-10, 2014 – TDDA Annual Conference

April 28-29, 2014 - USDA Rural Development Annual Conference, Murfreesboro, TN