

**FIRST TENNESSEE DEVELOPMENT DISTRICT
1ST QUARTER STATUS REPORT
JANUARY - MARCH 2013**

ECONOMIC AND COMMUNITY DEVELOPMENT

- Congratulations to the Watauga River Regional Water Authority (WRRWA) in **Carter County** for winning the 2013 Rebuild Tennessee Award for the best infrastructure project in the region. The award was presented at the Tennessee Development District Association (TDDA) meeting in Nashville on April 4th. The completed project included 58,100 linear feet of water line that served 140 households, Little Milligan School with 143 students, 3 businesses and 2 churches. The project also included a well source and 100,000 gallon water storage tank.
- The **Town of Greeneville** received funding from the Recreation Trails Program (RTP) of the TDEC. The project will be combined with Transportation Alternative funds to build a walking trail and restrooms in Hardin Park. The trail will tie to the Tacoma Hospital trail system.
- Northeast Tennessee Economic Development Corporation (NETEDC) assisted two businesses with commercial loans:
 - * 1 - Downtown **Johnson City** Redevelopment Loan Fund
 - * 1 – Business Development Loan Fund in **Johnson City**
- The District assisted the following communities with Community Development Block Grant applications:
 - * **City of Bluff City**
 - * **City of Elizabethton**
 - * **Town of Erwin**
 - * **Town of Mountain City**
 - * **Sullivan County**
 - * **Unicoi County**
- The District assisted the **Greeneville** Water Commission with a Clean Tennessee Energy Grant (CTEG) application.
- The interactive map of National Register Places in Northeast Tennessee has been developed and tested. The map synthesizes location data with general information concerning every place in the district that is listed in the National Register of Historic Places, and will soon be available on the District's website.
- Economic and demographic data is available at the District's website www.ftdd.org under the Regional Statistics/FACTS heading. The District hosted a Census Workshop put on by the Tennessee State Data Center of the University of Tennessee and the U.S. Census Bureau.

ECONOMIC DEVELOPMENT INDUSTRIAL PROGRAMS

- During the quarter, the District assisted the following communities with Fast Track Infrastructure Development Program (FIDP) funds from the Tennessee Department of Economic & Community Development (TECD):
 - **City of Bristol**, US Solutions project was completed and closed out.
 - **Hancock County**, Kiefer project is still awaiting the final pay request.
 - **Sullivan County**, Bell Helicopter project is currently in the design phase.
 - **Greene County**, HUF North America application was submitted to replace the RPC Specialty Coatings application.
- During the quarter, the District assisted the following communities with U. S. Department of Commerce, Economic Development Administration (EDA) funds:
 - **Town of Mosheim**, during this quarter W&W Engineering continues to work on design for the project.
 - **Town of Greeneville**, Disaster Relief application was changed to a regular application and resubmitted for approval to address the existing levee and intake.
 - **Town of Unicoi**, meetings were held to discuss a potential application related to the Kitchen Incubator.
 - **City of Kingsport**, meetings to discuss a potential application related to the downtown post office.
- During the quarter, the District assisted the following communities with Community Development Block Grant Funds (CDBG):
 - **Town of Greeneville**, CDBG project was bid and the contractor is currently working at the WWTP.
 - **Town of Mount Carmel**, CDBG project was bid and contractor has begun to mobilize on site.

HOUSING PROGRAMS

- Housing staff co-hosted the East Tennessee Affordable Housing Coalition meeting in Kingsport. Ralph Perry, Executive Director from Tennessee Housing Development Agency, gave an update of housing funds. HUD HOME funds are still on hold pending receipt of revisions to program rules from HUD. No anticipated date has been announced.
- Staff attended a Fair Housing Workshop in Knoxville, Tennessee. The workshop gave ideas on making programs more available and accessible to the underserved.
- Staff attended Rural Development and Federation of Appalachian Housing Enterprise training in Knoxville. A “Memorandum of Understanding” was signed for First Tennessee Development District to assist in packaging loans for the 502 direct home loans.
- First Tennessee Development District continued to work with flood victims of **Washington County** for disaster assistance.
- HUD field office staff monitored **Johnson City** community development block grant projects and made site visits to assisted homeowners. HUD gave good marks to the files and projects.
- Staff worked with Of One Accord Ministries and their volunteer workgroups on projects in **Hawkins County**.

- Staff attended partnership meetings with the Targeted Community Crime Reduction Project in **Johnson City**. First Tennessee Development District will partner with this program using Community Development Block Grant funds from the city.

During this quarter the following projects were completed:

THDA HOME Rehabilitation/Reconstruction Program (6)
Greene County -6

THDA Emergency Repair Program for the Elderly (11)
Washington County – 2 Carter County –2
Sullivan County – 1 Hawkins County - 6

Northeast Tennessee/Virginia HOME Consortium Down Payment Assistance (12)
Washington County - 3 Johnson City - 2
Bristol, TN - 4 Kingsport – 3

Neighborhood Stabilization Program (1)
Hawkins County –1 (New Rental Project with Horizon CDC)

Johnson City CDBG Housing Rehabilitation Program (8)
Emergency Repair –3 Substantial Rehabilitations - 5

USDA Rural Development Housing Preservation Grant (10)
Greene County – 6 Hawkins County - 4

AREA AGENCY ON AGING AND DISABILITY

- Updated the 2010 – 2014 Area Plan and submitted the 80 page document to the Tennessee Commission on Aging and Disability (TCAD). The Area Plan is a document which includes the following sections: Area Profile, Area Service Plan, Status Report, Goals, Objectives and Strategies, Staffing and Organization, and Financial Plan.
- Hosted the TCAD’s regional town hall meeting to gather input from local seniors, their caregivers and service providers on the generations’ emerging issues and needs. Top issues identified in the survey at the meeting included exercise and diet as the most important factors for maintaining good health; aging, respite were the top issues for home caregivers; quicker access to services and transportation as the most important factors to maintaining independence; and opportunities to meet people and make new friends as the most important factor to staying connected and involved in the community.
- The United Way of Greater Kingsport and the FTAAAD announced the launch of SeniorConnectKpt.org. This portal connects Kingsport-area senior citizens, their families and caregivers, and concerned community members with provider and resource information related to aging with choices through an easy-to-navigate website.
- Staff participated in the Washington County SALT (Seniors and Law Enforcement Together) Council in a CarFit event at Cardinal Park in Johnson City. There were 23 participants at the CarFit event.
- Staff monitored the following service providers: 1 Senior Center, 7 Service Providers, 1 Nutrition site, and 1 Transportation site.

- The Public Guardian program served a total of 24 clients as follows: Conservator of Person and Property – 20; Conservator of Person only – 2; Power of Attorney for Property only – 1 and Surrogate Power of Attorney – 1. The breakdown by county served: Greene – 6; Johnson – 4; Sullivan – 6; Unicoi – 3; and Washington – 5. The program utilized 14 volunteers --- 12 with direct services and 2 with indirect services.
- Provided 2 full days of Medicare and fraud prevention training in March. This training was a collaboration with the statewide office in Nashville for State Health Insurance Assistance Program (SHIP) and in Cookeville for State Medicare Patrol (SMP), and included two FTAAAD In-Home Service Coordinators.
- Four Low Income Subsidy (LIS) enrollment events were held by partnering with a local pharmacy with 49 in attendance.
- Presented Medicare education at 8 events reached 149 attendees.
- Advertised FTAAAD services on pharmacy bags at 5 pharmacies in 4 separate counties with two pharmacies in Sullivan County.
- Staffed booths at 6 different venues, such as Chocolate Fest and the Primary Care Conference held at the Millennium Centre, to reach 599 individuals
- Planned and purchased toiletries for 480 individual backpacks to reach homeless individuals who have been diagnosed with a mental disorder and also have both Medicare & Medicaid. Coordinated the planning with ARCH, and will partner with other agencies that provide services to the homeless.
- Approximately 1,200 individuals actively receiving Options, Title III and Title IIIIE caregiver program services. Openings on State Options Home Delivered Meals, Homemaker Service and Personal Care Services, and National Family Caregiver Program were replaced.
- Approximately 1,400 individuals are currently on waiting lists for all programs and services.
- Utilized East Tennessee State University Bachelor of Social Work (BSW) Department for 2 BSW Student Interns.
- The AT-Home Community Program application was reviewed by the Centers for Medicare & Medicaid Services (CMS) community based Care Transitions Program (CCTP) during the fourth quarter. Notification was received in March that our application would not be funded.
- The AT-Home Community Coalition met on March 14, 2013 with 25 community partners in attendance. The Coalition is working on other funding options and resources to continue and expand the AT-Home Community Program.
- Currently the AT-Home Community Program has a participant rate of 76% (with a target of 68.5%) and a success rate of 86% with 19 patients successfully completing the program.
- One Chronic Disease Self-Management Program (CDSMP) Living Well with Chronic Conditions workshop was completed at First United Methodist Church of Bristol with a total of 6 participants.
- Staff member completed a CDSMP Master Trainer training in Helen, GA in March.
- Continue to work with Senior Center Directors to have certified instructors at the centers in National Council on Aging (NCOA) approved evidence-based programs or approved computer programs to meet Title IIIID funding requirements.
- 524 information, assistance and screening calls and 154 home visits were made to facilitate enrollment into CHOICES.
- 140 Pre-Admission Evaluations and Medicaid applications were submitted to TennCare and Department of Human Services.
- 100 referrals were made to Managed Care Organizations.

- 18 Money Follows the Person (MFP) surveys were taken.
- 10 nursing home visits to counsel individuals and families on Long Term Services and support were made.
- 10 events were attended, or booths were set up, resulting in outreach and education to over 400 people.

ENVIRONMENTAL MANAGEMENT AND GIS PROGRAMS

During the 1st quarter of FY2012-2013, the **Environmental Management Program** staff worked on several projects that involved many of our local governments. The following projects and activities were included in the work program during the past quarter.

- Prepared 2012 Annual Solid Waste Progress Reports for Carter, Greene, Hancock, Hawkins, Johnson, Sullivan, Unicoi and Washington Counties.
- Coordinated and attended regional solid waste planning board meetings for Greene County, Hancock County, Hawkins County, Sullivan County and Northeast Tennessee Solid Waste Planning Board.
- Worked on First Tennessee Development District Regional Disaster Recovery Plan.
- Completed CDBG Environmental Reviews for Greene County Waterline Extension, Rogersville Water Treatment Plant Improvements, Baileyton Wastewater Treatment Plant Improvements and Hawkins County Waterline Extension.
- Attended Carter County Landfill Committee meeting to discuss 2012 Annual Solid Waste Progress Report recycling data collection process.
- Attended Tennessee Environmental Conference Planning Committee meetings and attended Tennessee Environmental Conference in Kingsport.
- Attended Doe Mountain Recreation Authority Board meetings.
- Attended Tennessee Department of Environment and Conservation Annual Solid Waste Progress Report workshop in Knoxville.
- Attended Tennessee Recycling Coalition Conference in Franklin, TN.
- Participated on Keep Greene Beautiful Board of Directors.
- Attended Appalachian RC&D Council board training.

For additional information about the District's Environmental Management Program or questions about the listed activities, please feel free to contact, Christopher L. Craig, Assistant Executive Director, 423-722-5091.

The First Tennessee Development District **GIS Department** received 37 requests for maps during the period of January 1, 2013 and March 31, 2013. Many of the request forms were for the production of multiple maps. In addition to external projects, the GIS Department meets internal needs in programmatic areas including planning, historic preservation, and economic development, as well as to provide services for special projects in our communities. In addition to partnering on in-house projects, the Department also:

- Developed a map of cell tower locations in Sullivan County to assist in understanding location of dropped 911 calls.
- Created a base map and a trail profile chart for the Washington County Economic Development Council.

The Department has maintained and updated the Historic Preservation Map for the District and created an interactive map which includes the National Register of Historic Places districts and sites. The Department is working on a project for Hawkins County, which involves mapping the County outfall locations. The project will provide both electronic format and paper copy maps of the stormwater discharge locations in Hawkins County. Also during this quarter, FTDD was awarded a Natural Resources Imagery Grant provided by ESRI and PCI Geomatics, which will provide a sinkhole inventory for our Region.

<http://www.esri.com/grants/image-grant-program/grant-recipients>

Staff also continues to provide technical assistance to the Doe Mountain Recreation Authority Board of Directors as needed and participated in the Northeast Tennessee GIS Working Group. The FTDD GIS program has many geodatabases and mapping information for FTDD area counties in a variety of areas. Please contact Wendy Hill at 722-5094 for more information about these products and how the District's GIS Program can help meet the needs of your community, or visit our website at ftdd.org/programs/gis.

RURAL PLANNING ORGANIZATION

The Tennessee Department of Transportation implemented the Rural Planning Organization Program (RPO) in 2005. The District's RPO program provides local elected officials in rural communities an opportunity to consult with, and provide input to, the Tennessee Department of Transportation on multimodal rural transportation initiatives and needs in our Region. In recent months, one of the focuses of the RPO program has been directed toward safety issues and improving the safety of motorists throughout the State. Over the next several months, staff will be meeting with stakeholders in each County to identify areas where safety improvements are needed.

During the past quarter the First Tennessee RPO staff assisted local transportation representatives and elected officials with numerous requests concerning rural transportation. RPO staff was also involved in the following projects and initiatives:

- Participated in Area Agency on Aging & Disability Transportation Coalition.
- Prepared for and conducted RPO Technical Committee and Executive Board meetings in March, attended by TDOT Commissioner John Schroer.
- Provided assistance to RPO Technical Committee members requesting information about the RPO process and projects related to their community.
- Attended Road Safety Audit Review in Sullivan County on Old Weaver Pike Road.
- Participated in RPO Coordinator's conference call.
- Attended High Country RPO meeting in Boone, NC.
- Attended East Tennessee Development District RPO North and South meetings in Knoxville.
- Participated in NADO RPO Council of Peers conference call.
- Attended SR-81 Roundabout project public meeting in Jonesborough.

For more information about the First Tennessee Development District RPO program, please call Christopher L. Craig, Assistant Executive Director at 423-722-5091.

PLANNING

During the past quarter the First Tennessee Local Planning staff assisted community staff, planning commissions, boards of zoning appeals, and residents with professional planning work in the following areas:

- Staffed 47 planning commission meetings.
- Staffed 11 boards of zoning appeals meetings, and reviewed 13 requests for zoning variances.
- Staffed 1 legislative body meeting.
- Provided 13 hours of continuing education and training at various planning commission and board of zoning appeals meetings. A total of 152 persons received training.
- Reviewed 57 subdivision plats containing a total of 160 lots and 344.1 acres.
- Reviewed 13 development site plans containing a total of 66.9 acres.
- Prepared 2 Annexation Ordinances and Plan of Services.
- Conducting research for 3 annexation studies.
- Conducting research for 1 de-annexation study.
- Prepared 6 amendments to subdivision regulations.
- Prepared 11 amendments to zoning ordinances.
- Reviewed 3 rezoning requests and prepared rezoning ordinances and maps.
- Attended 4 community development meetings, which included community workshops, pre-construction/developer review meetings, staff meetings, and agenda review meetings.
- Attended 3 Special Called meetings.
- Provided information regarding amending Urban Growth Boundaries and Planned Growth Areas as per Public Chapter 1101 of 1998 to various communities.
- Researched various zoning issues (i.e. pyramid zoning, form-based codes, flood regulations, historic preservation, design review commission guidelines, agricultural exemptions to zoning, agri-business and agri-tourism, comprehensive signage regulations, yard sale regulations, pain clinics, methadone clinics, portable storage units, locating of liquor stores, notification requirements of a board of zoning appeals, etc...).
- Researched various subdivision regulations issues (i.e. lot width versus adequate road frontage, adding various notations to subdivision plats, process of correcting deeds to resolve platting problems, how to address divisions of land for utility purposes only , etc...).
- Researched other various issues (Tax Increment Financing, Knox-Box emergency access program, regulations and requirements for the establishment of liquor stores, etc...).
- Assisted communities in reviewing digitized zoning maps for future adoption.
- Assisted communities with flood regulations relative to the National Flood Insurance Program.
- Assisting community with parking study.
- Assisting two communities with new zoning ordinances.

SPECIAL PROJECTS

- Tennessee Advisory Commission on Intergovernmental Relations 2012 Surveys with stakeholders; data entry; quality control. Prep for TDDA annual training conference TACIR focus groups.
- Tri-Cities TN/VA Regional Leadership Council 2013 planning; Annual Regional Day logistics
- Regional Manufacturers Directory technical assistance and researching information resources; data entry review and edits and directory layout strategies
- Attend regular meetings of the Northeast Tennessee Tourism Association, TANASI board and welcome center opening, WIB Youth Council, Helping Children & Youth Vision Council, BCM events committee, Tennessee Association of Community Leadership Board, Regional Coordination Team and Appalachian Sustainable Development board and development committee.
- Attend Development District Association of Appalachia annual conference; regional legislative and business update events; facilitate strategic planning retreats for Kingsport Main Street; Appalachian RC&D; United Way of Greater Kingsport.

CALENDAR OF EVENTS

Tennessee Solid and Hazardous Waste Conference, Gatlinburg	April 24-26, 2013
FTDD Semi-Annual Board Meeting, Link Hills Country Club	May 29, 2013
Tennessee Valley Corridor National Summit in Oak Ridge	May 29-30, 2013