

**FIRST TENNESSEE DEVELOPMENT DISTRICT
4TH QUARTER STATUS REPORT
OCTOBER - DECEMBER 2012**

ECONOMIC AND COMMUNITY DEVELOPMENT

- The **Town of Erwin** was funded for a Local Parks Recreation Fund (LPRF) grant from the Tennessee Department of Environment and Conservation (TDEC), Recreation Services Division. The project is for the Rail Yard Park and Skate Plaza, which combines a grass roots effort by youth for a skate park with an element of a downtown redevelopment master plan.
- The following communities were approved for U. S. Environmental Protection Agency (EPA), Special Appropriations projects during the quarter:
 - **Hancock County**, Treadway Water System Project
 - **City of Tusculum**, Sewer System Project
- The District assisted ten communities and organizations with Appalachian Regional Commission (ARC) pre-applications. These applications will be reviewed by Tennessee Department of Economic and Community Development (ECD) and full applications will be invited for submittal to ARC.
- The Historic Planner worked with the Holston Avenue Neighborhood in the **City of Bristol** on its successful placement to the National Register of Historic Places by the National Park Service.
- Economic and demographic data is available at the District's website www.ftdd.org under the Regional Statistics/FACTS heading. The website was updated in the quarter.

DEADLINES: Small Cities Community Development Block Grant Applications due 2/22/13.

ECONOMIC DEVELOPMENT INDUSTRIAL PROGRAMS

- During the quarter, the District assisted the following communities with Fast Track Infrastructure Development Program (FIDP) funds from the Tennessee Department of Economic & Community Development (TECD):
 - **City of Bristol**, Reclaimed Resources project was submitted to the State of Tennessee in the amount of \$2,000,000. The project will assist Reclaimed Resources with the necessary facility upgrades to move its recycling facility to the Raytheon Building in Bristol, TN.
 - **Sullivan County**, Bell Helicopter project was submitted and approved by the State of Tennessee Fast Track program in the amount of \$866,004. The match for the project is 304,271, for a total project of \$1,170,275. As designed, the project will assist Bell Helicopter with grading in order to expand its facility.
 - **Hawkins County**, Short Mountain Silica gas line application was approved for \$75,000.

- During the quarter, the District assisted the following communities with U. S. Department of Commerce, Economic Development Administration (EDA) funds:
 - **Town of Mosheim**, U. S. Nitrogen Wastewater Treatment Plant Improvements project was funded in the amount of \$1,000,000. During this quarter, an EDA conference call took place, all contracts were signed, and the engineer began design.
 - **Town of Greeneville**, Disaster Relief application was changed in order to be submitted once again (“resubmitted”) for approval. The application will be submitted before the due date of March 11, 2013.

- During the quarter, the District assisted the following communities with Community Development Block Grant Funds:
 - **Town of Mosheim**, CDBG project was monitored and found to be in compliance (“compliant”) with State Regulations.

HOUSING PROGRAMS

- Housing Staff attended the Governor's Housing Summit in Nashville, hosted by Tennessee Housing Development Agency. Updates on programs and grants were received.
- Staff attended the quarterly meeting of the East Tennessee Housing Coalition. Sherry Trent was voted as the East Region Co-Chair for the Coalition.
- Additional meetings were held with area banks to continue discussion regarding the possibility of creating a housing loan fund. The proposed fund will be used to spur affordable housing development in all eight counties of upper East Tennessee.
- Staff presented program information to Frontier Health case workers at a workshop in Bulls Gap. The case workers were educated on the homeownership and repair programs available to the region.
- First Tennessee Development District was approved by Federal Home Loan Bank to assist **Washington County** flood victims with applications for their disaster assistance program. Bank of Tennessee has agreed to act as the member bank in this program. Up to \$500,000 is available for repairs not covered by other assistance.
- Staff participated in meetings in **Bristol** and **Johnson City** with Ed Ellis, HUD Regional Field Office Director. Housing needs of the region were discussed.
- Staff participated in USDA Rural Development 502 loan training. First Tennessee Development District is working on becoming certified by Rural Development to offer loan packaging for affordable housing loans. FTDD hopes to begin taking home purchase loan applications in the spring of 2013.

During this quarter the following projects were completed:

THDA HOME Rehabilitation/Reconstruction Program (4)	
Carter County -1	Greeneville - 3

THDA Emergency Repair Program for the Elderly (20)	
Washington County – 8	Carter County –4
Greene County – 1	Hawkins County - 7

Northeast Tennessee/Virginia HOME Consortium Down Payment Assistance (13)
 Bristol, VA - 2 Washington County - 1
 Bristol, TN - 3 Sullivan County – 3
 Kingsport - 2 Johnson City - 2

Northeast Tennessee/Virginia HOME Consortium Housing Rehabilitation (1)
 Johnson City –1

Johnson City CDBG Housing Rehabilitation Program (4)
 Emergency Repair –4

AREA AGENCY ON AGING AND DISABILITY

- FTAAAD managed a total allocation of \$4,914,341 from the Tennessee Commission on Aging and Disability (TCAD), Bureau of TennCare, and other various sources for the fiscal year ending June 30, 2012. The allocation was comprised of 49.6% from the Federal Older Americans Act, 26.5% from the State of Tennessee general revenue funds, 16.7% from the State and Federal Medicaid program, and 7.2% from Other sources. These funds allow our agency to provide the following services to our consumers: Congregate and Home Delivered Meals, Long Term Care Ombudsman, Transportation for Seniors, Intake and Service Coordination, Homemaker, Minor Home Modifications, Personal Care, In-Home Respite, Personal Emergency Response Systems, Legal Assistance, Senior Center Operations, Health Promotion Activities, Medication Management, Family Caregiver, Senior Health Insurance Program (SHIP & SMP), Care Transitions, CHOICES Administration, and Volunteer Opportunities.
- **FTAAAD Fiscal 2012 Senior Center Demographic Data and Related Funding:**

Senior Centers	Consumers Served	Units of Service	Funding Awarded
Bristol Slater	2,314	208,021	\$23,000
Clinchfield	374	26,410	\$12,200
Elizabethton	504	28,278	\$15,900
Hancock	49	2,503	\$9,475
Johnson City	2,227	81,131	\$25,575
Johnson County	503	60,394	\$12,475
Jonesborough	976	51,249	\$15,475
Kingsport	2,551	163,190	\$25,575
Mt. Carmel	143	17,418	\$11,475
Roby Fitzgerald	529	34,644	\$17,400
Rogersville	287	18,399	\$12,675
Total	*	691,637	\$181,225

*consumers not totaled due to duplication
 Units do not include Transportation or Health Promotion as they are included in the following table

- **FTAAAD Fiscal 2012 Program Direct Services Demographic Data and Related Funding:**

Services	Consumers Served	Units of Service	Funding Awarded
Congregate Meals	1,333	67,999	\$225,729
Home-Delivered Meals	1,017	175,325	\$864,858
Homemaker	625	41,083	\$824,895
Personal Care	131	5,412	\$109,885
Intake and Service Coordination	3,137	9,232	\$499,902**
In-Home Respite	46	3,593	\$58,464
Minor Home Modifications	27	28	\$33,147
Health Promotion	1,028	15,863	\$27,925
Legal Services	244	421	\$24,564
Long Term Care Ombudsman	179	3,056	\$75,690
Public Guardian	35	1,916	\$171,961
Personal Emergency Response - Monthly	55	540	\$19,627
Caregiver Supplies	6	48	\$2,558
Transportation	1,562	52,581	\$100,397
	Total *	377,097	\$3,039,602

* consumers not totaled due to duplication

** Includes CHOICES Intake

- The Elizabethton Seniors and Law Enforcement Together (SALT) Council held a CarFit technical training on October 2nd and a CarFit event on October 5th with approximately 15 participants. The Washington County SALT Council held a CarFit event on October 11th with 5 participants.
- A staff member attended the Tennessee Federation for the Aging (TFA)/Tennessee Association of Senior Centers (TASC) conference in Murfreesboro in October.
- A Financial Exploitation Awareness Seminar for local bank personnel was held on October 23rd with 35 in attendance. The focus of the seminar was to highlight the red flags of exploitation of seniors, effect of exploitation on the victims, family and communities, and to discuss mandatory reporting requirements. Barbara Doak, Chief Counsel with the Tennessee Securities Division and Winford C. (Butch) Ashley, Assistant General Counsel for the Tennessee Department of Human Services were the guest speakers.
- The First Tennessee Transportation Coalition met on October 25th. The meeting involved information sharing between agencies represented and plans for 2013.
- A staff member attended the Local Emergency Planning Committee meeting at the Regional Health office in Johnson City.
- Several staff members attended an open house for the First Tennessee Human Resource Agency.
- Several staff members attended the Kingsport Vision Council meeting in Kingsport on December 6th.
- Twelve staff members registered for the Southeastern Association of Area Agencies on Aging (SE4A) University, School of Social Work geriatric online courses through Boston University. Training for the online system was conducted in December.
- As the Single Point of Entry (SPOE), the FTAAAD received calls for information related to the CHOICES program from over 390 people which resulted in over 250 screenings, 68

referrals to the Managed Care Organizations, 128 home visits to facilitate enrollment and the submission of 113 Pre-Admission Evaluation's (PAE) and Medicaid applications to TennCare and Department of Human Services (DHS).

- The FTAAAD has been designated as the Local Contact Agency (LCA) for individuals who do not have established Medicaid eligibility and who are seeking information about transitioning from a nursing facility (NF) setting to the community as identified by NFs through the Minimum Data Set (MDS) 3.0 process. In this role, FTAAAD contacted 17 residents or representatives, conducted a face to face visit, provided information about available long-term service and support options, and facilitated the enrollment process for long-term care programs as applicable.
- The Money Follows the Person (MFP) program is designed to assist States in rebalancing their long-term care systems and help Medicaid enrollee's transition from institutions to the community. Key elements of MFP include increasing the use of Home and Community Based Services (HCBS), reducing the use of institutionally-based services; eliminating barriers and mechanisms in State law, State Medicaid plans, or State budgets that prevent or restrict the flexible use of Medicaid funds to enable Medicaid-eligible individuals to receive long-term care in the settings of their choice; strengthening the ability of Medicaid programs to assure continued provision of HCBS to those individuals who choose to transition from institutions; and, ensuring that procedures are in place to provide quality assurance and continuous quality improvement of HCBS. During October - December 2012, 16 surveys were completed.
- CHOICES staff provided outreach and education at 16 educational activities for discharge planners, primary care providers, office managers, and nursing facility social workers, along with community service organizations. We participated in 9 booths and health fairs. Educational material was mailed to three community service organizations. A CHOICES update was provided to the Advisory Council this quarter.
- The Public Guardian program served a total of 26 clients as follows: Conservator of Person and Property – 22; Conservator of Person only – 2; Power of Attorney for Property only – 1 and Surrogate Power of Attorney – 1. The breakdown by county served: Greene – 6; Johnson – 4; Sullivan – 7; Unicoi – 3; and Washington – 6. The program utilized 14 volunteers --- 12 with direct services and 2 with indirect services.
- Dispensed information through agency brochures at 9 Neighborhood Service Centers and 9 Departments of Human Services in order to target low income residents.
- Purchased advertising on Food City Pharmacy bags and distributed them at 5 Food City locations to inform customers about State Health Insurance Assistance Program (SHIP) services.
- Provided information to 115 individuals at the Hancock County Fall Festival.
- Trained 74 East Tennessee State University (ETSU) pharmacy students on Medicare plan comparisons for Annual Election Period.
- Presentations were made to educate professionals and para-professionals about FTAAAD services at Northeast Tennessee Vulnerable Adult Coalition, Nursing Home Administrator's Luncheon, SALT Council, Bristol YWCA, Johnson City Health Resource Center, Kingsport Health Resource Center, Watauga Square Apartments, FTAAAD Advisory Council, Amedisys of Sneedville, Hancock County Hospital, Sneedville Medical Center, Burton Plaza, Johnson City Rotary Club, Evening Rotary Club, and FTAAAD Service Providers meeting. In the reporting period, 15 presentations were made to 811 individuals.
- Partnered with Tennessee Representative Tony Shipley to provide presentations and Question & Answer events at Kingsport Senior Center and the local office of Representative Shipley.

- Partnered with Tennessee Respite Coalition and Frontier Health to provide a Caregiver Appreciation Night at Harrison Christian Church. Jennifer Abernathy, Executive Director of the Tennessee Respite Coalition from Nashville participated in the event.
- Set up and manned information booths at Wellmont Diabetes Expo, Johnson County Senior Center Health Fair, Alzheimer's Association Caregiver Conference, Veterans Affairs Caregiver Support Fair, Keystone Johnson City Housing Authority Health Fair, Wellness Symposium at Johnson City Seniors' Center, Women's Expo at The Meadowview Convention Center, Annual Healthcare Symposium at the Meadowview Conference Center, West Towne Pharmacy, and Frontier Health Case Manager In-service.
- Publicized agency services through the following media events: Jonesborough Senior Center newsletter, SHIP newsletter, Kingsport Times News, Johnson City Press, The Erwin Record, Bristol Herald Courier, Mountain City Tomahawk, and AARP Newsletter. Published articles potentially reached 167,502 readers.
- Medicare Open Enrollment events were held throughout the service area to assist Medicare recipients in choosing a Medicare Part D Plan. Planning included scheduling the events, securing volunteers and supervising their counseling efforts, providing direct counseling and enrolling beneficiaries in low income assistance programs as well as Medicare Part D plans. **Twenty-one** events were held with 74 beneficiaries served.
- Created a special enrollment event to meet the needs of Eastman Kodak retirees who were losing insurance coverage as a result of a bankruptcy.
- The AT-Home Community Program application was reviewed by the Centers for Medicare & Medicaid Services (CMS) Community based Care Transitions Program (CCTP) during the fourth quarter. Award announcement will be made in January. The purpose of the program is to reduce 30-day readmissions among Medicare beneficiaries while building a strong interface between the hospital facility discharge and the community organizations.
- The AT-Home Community pilot program expanded to Sycamore Shoals Hospital during the fourth quarter. The pilot program continues to be conducted at Johnson City Medical Center and Indian Path Medical Center.
- At the end of December, the AT-Home Community Program had a participant rate of 74% (with a target of 68.5%) and a success rate of 85% with 17 patients successfully completing the program.
- Two Chronic Disease Self-Management Program workshops were completed with a total of 15 participants completing the workshops. Those workshops **are** ("**were**"): *Take Charge of Your Diabetes* at the Hancock County Senior Center (October 8-November 12) and Boones Creek Christian Church (November 1-December 6).
- Setup a display at the 17th Annual Wellmont Diabetes Expo on November 3, 2012 at the Bristol Regional Medical Center. A total of 357 individuals attended the event.
- Staff member was the guest speaker at the Evening Rotary Club meeting on November 19, 2012. The meeting had 18 community leaders in attendance.
- Approximately 1,200 individuals are actively receiving Options, Title III and Title IIE Caregiver services that includes home delivered meals, personal care, homemaker, respite services, personal emergency response systems, or minor home modifications. Available openings on Title IIIC home delivered meals, Title IIIB Homemaker Service and Personal Care Services, and National Family Caregiver Programs were replaced. A waiting list of approximately 1,400 remains for all programs and services.
- Local community Agencies utilized during the reporting period include: Good Samaritan Ministries, local Churches, Lions Club, Neighborhood Service Center, Sheppard Center, Kingsport Meals on Wheels, Dispensary of HOPE, Adult Protective Services, Keystone Dental, NET Trans, local Fire Departments for smoke detectors, ETSU Dental, Downtown Clinic, Appalachia Service Project Inc., Public Housing, Legal Aid of East Tennessee,

Salvation Army, Home Instead Senior Care Be A Santa to a Senior List, Atmos Energy Holiday Box, One Accord, Low Income Housing Authority, Assisted Living Facility, Tennessee Regulatory Authority, Area Senior Centers, People Loving People, and Watauga Behavioral Health.

- In-Home Service Coordinators attended teleconference training conducted by Lead Service Coordinator on Policies & Procedures and paperwork.
- Lead Service Coordinator and Johnson City In-Home Service Coordinator attended 3 United Way Hands Up Committee meetings.
- Mailed out 110 notices to caregivers and conducted Caregiver Conference Support Line each month.
- Utilized East Tennessee State University's Bachelor of Social Work (BSW) Department for BSW Student Interns and Public Health Department Student Intern.

ENVIRONMENTAL MANAGEMENT PROGRAM AND GIS PROGRAM

During the past quarter, the Environmental Management Program staff worked on several projects that involved many of our local governments. The District assisted or implemented the following projects during the past quarter:

- Assisted Washington County with a Request for Proposal (RFP) for solid waste disposal and transportation services.
- Worked with Sullivan, Greene and Hawkins Counties with revisions to the 10 Year Solid Waste Management Plan for each County.
- Prepared Environmental Reviews for Hawkins County Waterline Extension Project, Baileyton Wastewater Treatment Plant Improvement Project, Rogersville Water Treatment Plant Improvement Project and Greene County Waterline Extension Project.
- Worked on Tennessee Department of Agriculture 319 Non-Point Source Program grant contract revisions.
- Attended Governor's Conference on Economic and Community Development Conference in Nashville.
- Attended First Tennessee Development District Annual Meeting in Gatlinburg.
- Assisted Sullivan and Hawkins Counties with Regional Solid Waste Planning Board member appointments.
- Attended Johnson City Economic Summit.
- Presented "How to Conduct a Waste Audit" at the Johnson City Recycling Symposium.
- Attended meetings of the Doe Mountain Recreation Authority Board of Directors.
- Attended Financial Management Workshop in Knoxville.
- Worked on transportation surveys for TACIR.
- Attended Tennessee Valley Corridor Conference in Kingsport.
- Prepared commercial, residential and industrial recycling surveys for 2012 Annual Solid Waste Progress Reports for each County in the District.
- Worked on First Tennessee Development District Regional Disaster Recovery Plan.

The **GIS Department** received and responded to several requests for services during the past quarter. Also, the District's Geographic Information System (GIS) Program was involved in several projects during the quarter which included the following:

- Maintained and updated the Historic Preservation Map for the District.
- Responded to requests for maps by the District's Local Planning Office.
- Prepared grant application to the Environmental Systems Research Institute (ESRI) for project to map sinkhole activities throughout the District.
- Developed maps to support CDBG Environmental Reviews.
- Developed an online interactive map of Historical sites in Hawkins County.
- Maintained geodatabases, property parcel database, etc.

Contact Wendy Hill at 722-5094 for more information on the District's GIS program and how GIS can help meet the needs of your community. Or visit our website at ftdd.org/programs/gis.

RURAL PLANNING ORGANIZATION

During the past quarter the First Tennessee RPO staff assisted local transportation representatives and elected officials with numerous requests concerning rural transportation. The RPO was also involved in the following projects and initiatives:

- Participated in the First Tennessee Development District Area Agency on Aging and Disability Transportation Coalition.
- Attended State Route 126 Public Hearing in Kingsport.
- Prepared Categorical Exclusion Environmental Review for Transportation Enhance project for the Greeneville Historical Walkway.
- Participated in the TDOT Commissioner's Project Tour in the FTRPO area.
- Attended TDOT Commissioner's Breakfast meeting at the Carnegie Hotel in Johnson City.
- Prepared TEER Environmental Review for the Erwin State Industrial Access Road project.
- Attended Kingsport MPO as a member of the technical advisory committee.
- Participated in two Road Safety Audit Reviews in Carter County.
- Participated in the TDOT Project Right Sizing field reviews in Greene and Hawkins Counties.
- Prepared maps for Transportation Enhancement project in Greeneville.
- Reviewed and distributed TDOT project status reports to members of the RPO Technical Committee and Executive Board.

For more information about the First Tennessee Development District's Rural Planning Organization (RPO) program or an update on transportation projects throughout the District, please contact Chris Craig at 423-722-5091

PLANNING

During the past quarter the First Tennessee Local Planning staff assisted community staff, planning commissions, boards of zoning appeals, and residents with professional planning work in the following areas:

- Staffed 44 planning commission meetings.
- Staffed 11 boards of zoning appeals meetings, and reviewed 18 requests for zoning variances.
- Staffed 3 legislative body meetings.
- Provided 28 hours of continuing education and training at various planning commission and board of zoning appeals meetings. A total of 231 persons received training.
- Reviewed 60 subdivision plats containing a total of 214 lots and 336.2 acres.
- Reviewed 7 development site plans containing a total of 20.1 acres.
- Prepared 1 Annexation Ordinances and Plan of Services.
- Conducted research for 2 annexation studies.
- Conducted research for 1 de-annexation study.
- Prepared 3 amendments to subdivision regulations.
- Prepared 14 amendments to zoning ordinances.
- Reviewed 8 rezoning requests and prepared rezoning ordinances and maps.
- Attended 43 community development meetings, which included community workshops, pre-construction/developer review meetings, staff meetings, and agenda review meetings.
- Provided information regarding amending Urban Growth Boundaries and Planned Growth Areas as per Public Chapter 1101 of 1998 to various communities.
- Researched various zoning issues (i.e. pyramid zoning, form-based codes, flood regulations, historic preservation, design review commission guidelines, agricultural exemptions to zoning, agri-business and agri-tourism, comprehensive signage regulations, yard sale regulations, pain clinics, methadone clinics, portable storage units, locating of liquor stores, notification requirements of a board of zoning appeals, etc...).
- Researched various subdivision regulations issues (i.e. lot width versus adequate road frontage, adding various notations to subdivision plats, process of correcting deeds to resolve platting problems, how to address divisions of land for utility purposes only, etc...).
- Researched other various issues (Tax Increment Financing, Knox-Box emergency access program, regulations and requirements for the establishment of liquor stores, etc...).
- Assisted communities in reviewing digitized zoning maps for future adoption.
- Assisted communities with flood regulations relative to the National Flood Insurance Program.
- Assisting community with parking study.
- Assisting two communities with new zoning ordinances.

SPECIAL PROJECTS

- Tennessee Advisory Commission on Intergovernmental Relations 2012 Survey initiated and attended 2012-13 Milestone 1 Workshop; began survey process for schools, transportation and prepared remainder for distribution and update.
- *Attend Annual Governor's Economic & Community Development Conference, Tennessee Association of Community Leadership Annual Conference; and First Tennessee Development District Annual Meeting; Inaugural K-12 Symposium; Tennessee Valley Corridor Workshop; TVA Annual Update.*
- Tri-Cities TN/VA Regional Leadership Council 2012 Annual Regional Day planning and implementation; leadership program technical assistance to **Unicoi, Hancock & Hawkins County Community Leadership Programs**. Attend Hancock County Fall Festival and distribute information on district aging programs, leadership programs and children's reading initiatives.
- Regional Manufacturers Directory technical assistance and researching information resources
- Attend regular meetings of the Northeast Tennessee Tourism Association, TANASI, WIB Youth Council, Helping Children & Youth Vision Council, BCMA board and events committee, and Appalachian Sustainable Development.
- Host participants of the DDAA Regional Training at Farmhouse Gallery and Gardens; attend announcement of the creation of Rocky Fork State Park in Unicoi County; attend update on Heritage Tourism Initiative in Sneedville

CALENDAR OF EVENTS

Development District Association of Appalachia Annual Training Conference – March 10-12, 2013

National Association of Development Organizations Annual Training Conference – March 11-13, 2013

Tennessee Development District Association Annual Conference – April 3-4, 2013

USDA Rural Development Annual Conference – April 10-11, 2013

Annual Conference on Aging – April 30, 2013