

FIRST TENNESSEE DEVELOPMENT DISTRICT
1st QUARTER STATUS REPORT
JANUARY - MARCH 2014

ECONOMIC AND COMMUNITY DEVELOPMENT

- The District, through its lending corporation, Northeast Tennessee Economic Development Corporation (NETEDC), assisted with the creation of the Downtown Greeneville Loan Program. The program will assist downtown businesses with rehabilitation of existing properties and compatible new development. The District and the **Town of Greeneville** worked with Andrew Johnson Bank, First Tennessee Bank and Greeneville Federal Bank to fund the program. The Greene County Partnership and Main Street Greeneville also assisted with the program. The **Town of Greeneville** also established a Façade Grant Program in coordination with the Downtown Greeneville Loan Program.
- The **Town of Greeneville** received a Tennessee Department of Transportation Multimodal Access Fund grant to assist with walkways around the Walters State Community College downtown campus. The project will be completed in coordination with a 104,000-square-foot building expansion.
- The District, through its lending corporation, NETEDC, made two loans to businesses through the Downtown **Johnson City** Redevelopment Loan Program.
- The following communities were assisted with Community Development Block Grant (CDBG) applications:
 - **Carter County**
 - **Erwin**
 - **Greeneville**
 - **Mosheim**
 - **Mount Carmel**
 - **Mountain City**
 - **Sneedville**
- The District assisted the following communities with Tennessee Department of Environment and Conservation applications to the Local Parks Recreation Program and Recreation Trails Program:
 - **Greeneville**
 - **Johnson City**
 - **Mosheim**
- The interactive map of National Register of Historic Places in Northeast Tennessee is available on the District's website at www.ftdd.org under Historic Preservation. The map synthesizes location data with general information concerning every historic site in the district.
- Economic and demographic data is available at the District's website, www.ftdd.org, under the Regional Statistics/FACTS heading.

INDUSTRIAL PROGRAMS

- During the quarter, the District assisted the following communities with Fast Track Infrastructure Development Program (FIDP) funds and Economic Development Funds (ED) from the Tennessee Department of Economic & Community Development (TECD):
 - **City of Bristol**, Dynamic Recycling (FIDP) project has been approved and the City is waiting for insurance and bonding to be completed.
 - **Sullivan County**, Bell Helicopter (FIDP) construction delayed due to weather and will resume in the second quarter.
 - **Greene County**, HUF North America (FIDP) construction has started.
 - **Greeneville**, Angus Palm (FIDP) project is 90% complete.

- **Greene County**, US Nitrogen (FIDP) construction has started, with an end date sometime in the second quarter.
 - **Sullivan County**, Diversified Power Incorporated Fast Track grading application was submitted to ECD for approval.
 - **Sullivan County**, Glass Way application to make improvements to the AGC Flat Glass facility for start-up.
 - **Hancock County**, Kiefer/Volunteer Fabricators (FIDP) application for a new gas line was submitted and is awaiting approval.
 - **Hawkins County**, Hutchinson Sealing Systems application was submitted and subsequently not approved due to the lack of job creation. Currently there is talk of resubmitting the application.
 - **Town of Mosheim**, during this quarter there have been several meetings with all parties to move the U.S. Nitrogen project toward the bid phase.
 - **Town of Greeneville**, EDA Angus-Palm project has been approved.
 - **Town of Unicoi**, the Kitchen Incubator application was rescinded due to lack of job creation. The application will be resubmitted in June.
 - **City of Kingsport**, the Eastman (water conveyance upgrade) application has been approved with a special condition concerning Eastman's Wastewater Consent Order.
- During the quarter, the District assisted the following communities with Community Development Block Grant Funds (CDBG):
 - **Johnson County (2002)**, CDBG project is under construction, with construction to be complete by July 2014.
 - **Town of Mount Carmel (2014)**, CDBG application was submitted to ECD for approval.
- During the quarter, the District assisted the following communities with Tennessee Department of Transportation State Industrial Access Road Projects (SIA):
 - **Carter County**, Watauga Industrial Park project is awaiting acquisition of NCI property for the project to move forward.
 - **Washington County**, continued TDOT meetings to discuss potential access road to new industrial park in Gray, TN.
 - **Washington County**, continued meetings to discuss potential turn lane for Quint-C Pallet in Limestone, TN.

HOUSING PROGRAMS

- Housing staff participated in the Tennessee Housing Development Agency Housing Trust Fund and HUD HOME Programs workshop. HUD HOME grants were applied for **Carter County** and **Greeneville**. THDA Housing Trust Funds were applied for **Johnson City** and the **City of Bristol**. Results should be announced in May.
- Staff continued to work with **Sullivan County** residents affected by flooding in July 2013. Funds from the Federal Home Loan Bank of Cincinnati and Tennessee Housing Development Agency are being used to rebuild and rehabilitate owner-occupied properties.

- Staff presented information about the Northeast Tennessee/Virginia HOME Consortium down payment assistance program to the Johnson City Mortgage Bankers group.
- Staff attended the Tennessee Environmental Conference and presented information on housing programs during a session on services of the First Tennessee Development District.
- Staff attended training on tying economic development to housing.
- The Northeast Tennessee/Virginia HOME Consortium awarded a conditional approval of \$124,809 to Eastern Eight Community Development Corporation for a homeownership project in **Sullivan County**. Two single-family homes will be built for low-income households.

During this quarter the following projects were completed:

THDA Emergency Repair Program for the Elderly (3)

Hawkins County - 2 Washington County - 1

Northeast Tennessee/Virginia HOME Consortium Down Payment Assistance (8)

Washington County - 2 Sullivan County - 1

Bristol, TN - 2 Johnson City - 2

Bristol, VA - 1

Northeast Tennessee/Virginia HOME Consortium Rehabilitation Program (4)

Washington County - 2 Sullivan County - 1

Johnson City - 1

Johnson City CDBG Housing Rehabilitation Program (5)

Emergency Repair - 5 Substantial Rehabilitations - 0

Federal Home Loan Bank Disaster Repair Program (5)

Sullivan County - 5

AREA AGENCY ON AGING AND DISABILITY

- Prepared and submitted the Home and Community Based Services (HCBS) Request for Proposal application to 21 agencies. The Grant Proposal application was sent to 11 senior centers for funding for operations, transportation, service coordination and evidence-based health promotion programs, and to Legal Aid of East TN for the long-term care ombudsman and legal services programs.
- Placed a Legal Notice in the local newspapers that FTAAAD was soliciting proposals for agencies to provide Nutrition Services for the Elderly. Prepared the Nutrition Request for Proposal application and sent it to four agencies that requested it.
- Held a Public Hearing for comment on the 4-year Area Plan February 27th at the Kingsport Senior Center. 62 people attended. Completed and submitted plan.
- Met with Kate and Dale Allen of Family Caregiver Services to develop a partnership to provide evidence-based educational programs and support groups for family caregivers.
- A Living Well with Chronic Conditions workshop was held February 13 – March 27 at the Johnson City Seniors' Center. The workshop had 14 participants.

- A Living Well with Chronic Conditions workshop was held on March 12 at the Elizabethton Senior Citizens Center with 16 participants.
- Sponsored a Northeast TN Legislative Breakfast in partnership with Second Harvest Food Bank on March 14th. Its focus was on the importance of the State OPTIONS Program, which is a program designed to assist individuals to remain independent at home through supportive in-home services.
- The Public Guardian program served a total of 26 clients as follows: Conservator of Person and Property = 20; Conservator of Person Only = 2; Conservator of Property Only = 1; Power of Attorney for Property Only = 1; and Surrogate Power of Attorney = 1. A total of 10 volunteers were utilized.
- The Program Review Coordinator completed 8 monitoring visits, participated in 4 webinars and conference calls on nutrition services and senior center policies, processed 2 individuals for Nutrition Counseling and completed 15 Quality Satisfaction Instrument (QSI) related phone calls.
- Approximately 1,069 individuals are receiving services that include home-delivered meals, personal care, homemaker, respite services, personal emergency response system, and family caregiver supply reimbursement.
- A waiting list of 1,447 individuals exists for all programs and services.
- 129 consumers were referred to outside agencies for food boxes, heating assistance, repairs to homes, eye glasses, transportation, senior centers, and for legal aid services.
- Assisted 3 consumers with the Emergency Assistance Program.
- Added 25 high-priority individuals from the waiting list to Wal-Mart grant-funded home-delivered meals program.
- Advertised the State Health Insurance Program (SHIP) on Food City bags in Washington, Greene, Sullivan, and Hawkins counties.
- SHIP booth at the TN Judges Conference, Forever Young Parish Nurse Health Fair in Kingsport, and the Keystone Health Fair in Johnson City.
- Updated the Directory of Community Resources.
- SHIP surpassed their total client contact and low-income subsidy (LIS) client contact goals. The goal was to reach 6,061 client contacts and 6,200 were reached. Also, the goal was to reach 5,163 LIS contacts and 6,021 were reached.
- The CHOICES in Long Term Care Services and Supports (LTSS) program assisted 517 individuals with information, assistance and screening calls. Staff made 177 home visits and assisted with 110 pre-admission evaluations and Medicaid applications. Staff made 164 referrals to Managed Care Organizations, completed 23 Money Follows the Person (MFP) surveys, and made 18 nursing home visits to counsel individuals and families on LTSS.
- Contracted with ETSU Family Practice in Kingsport, which will allow residents to rotate through the agency and participate in home visits.
- As of 1/1/14, eligibility determinations for Medicaid Long Term Care Services and Support have transitioned from DHS to TennCare.
- 9 FTAAAD staff became Certified Application Counselors through the Centers for Medicare and Medicaid (CMS).

ENVIRONMENTAL MANAGEMENT AND GIS PROGRAMS

During the past quarter, the **Environmental Management Program** staff worked on several projects that involved many of our local governments. The District assisted or implemented the following projects during the past quarter:

- Attended Tennessee Governor’s Conference on Economic and Community Development in Nashville.
- Worked with **Washington County** officials to develop the 2013 District Solid Waste Needs Assessment.
- Prepared 2013 Annual Solid Waste Planning Reports for **Carter, Greene, Hancock, Hawkins, Johnson, Sullivan, Unicoi** and **Washington Counties**.
- Assisted **Carter, Sullivan** and **Washington Counties** with Household Hazardous Waste Collection Event advertising and publicity.
- Prepared environmental reviews for **Sullivan** and **Unicoi Counties** CDBG projects.
- Provided technical assistance to counties on State’s new tire recycling policy. Visited tire recycling company in **Bristol** with Mayor Godsey and staff.
- Prepared 2014-2015 Work Plan and budget for Tennessee Department of Environment and Conservation solid waste assistance program.
- Assisted the **City of Elizabethton** with reviewing solid waste disposal bids.
- Hosted meeting of the Regional HUB tire recycling participants.

The **GIS Department** received 40 requests for maps during this quarter. Several of the requests were for multiple-map production. Following are some of the project details:

- Worked with other Development District staff, State of Tennessee Office of Informational Resources, and surrounding communities for mapping data.
- Worked with FTDD planning department staff to assist communities with accuracy issues concerning data files.
- Updated zoning maps when requested by planning department staff.
- Worked with First Tennessee Area Agency on Aging and Disability for data maps.
- Continue to work with the **Town of Watauga** on maps to use for ISO fire rating.
- Created maps for the **Town of Unicoi** and special projects in the Town.
- Maintained and updated the Historic Preservation Map for the District.
- Continued to maintain the interactive map, which includes the National Register of Historic Places districts and sites.
- The Department is continuing to work on a project for **Hawkins County**, which involves mapping the stormwater discharge locations in the County.
- Staff has been working with the **Town of Mountain City** and will begin a mapping project of the Town’s utility system.
- Staff completed the Natural Resources Imagery Grant project funded by ESRI and PCI Geomatics. The project focused mainly on areas of geologic depression within the Development District and correlations between those geologic depressions and documented sinkholes. Details about the project can be found at <http://www.esri.com/grants/image-grant-program/grant-recipients>.
- Staff continued implementation of the Cash Hollow Watershed Improvement Plan. Funded by the Tennessee Department of Agriculture, the project is designed to improve the water quality of Cash Hollow Creek in **Washington County**.

During the past quarter the First Tennessee RPO staff assisted local transportation representatives and elected officials with numerous requests concerning rural transportation. The RPO was also involved in the following projects and initiatives:

- Maintained and updated RPO membership databases and distribution lists.
- Prepared crash site prioritization requests for **Johnson** and **Greene Counties**.
- Participated in Road Safety Audit Review Pre-Brief Conference Call for safety projects in **Carter, Sullivan, Unicoi** and **Washington Counties**.
- Participated in Freight Across America conference call.
- Researched crash sites in First Tennessee RPO counties based on state-wide data.
- Prepared nominations to the RPO Technical Committee for approval by the FTDD Executive Committee.

PLANNING

During the past quarter the First Tennessee Development District local planning staff assisted communities, Planning Commissions, Boards of Zoning Appeals and residents with the following projects and work items:

- Staffed 16 Planning Commission meetings.
- Staffed 3 Boards of Zoning Appeals meetings.
- Attended 1 meeting of a local legislative body.
- Staffed 1 Special Called meeting.
- Assisted 1 community with a community development project.
- Reviewed 8 requests for zoning variances.
- Prepared 3 zoning ordinance amendments.
- Prepared 1 subdivision ordinance revision.
- Reviewed 6 requests for rezoning and prepared maps and ordinances.
- Reviewed 18 subdivision plats, including a total of 40 lots and 109 acres.
- Reviewed 1 community development site plan.
- Staff provided 1 Regional 4-hour Continuing Education Workshop in **Greene County**.
- Also provided 8 CEU continuing education opportunities in 8 cities/counties for 74 individuals. During the quarter the following topics were addressed:
 - Private Property Owners' Rights and Variance Request Procedures
 - Lot Size and Downtown Redevelopment
 - Powers and Duties of Boards of Zoning Appeals
 - Planning Needs and Development Projects
 - Zoning Resolution Re-Adoption Changes
 - Distilleries

SPECIAL PROJECTS

- The Tennessee Advisory Commission on Intergovernmental Relations 2013 survey process continued, completing Milestone 2a and 2b. Met with Region One TDOT personnel.
- Tri-Cities TN/VA Regional Leadership Council succession planning and 2014

- Annual Regional Logistics and Program Day.
- Attend regular meetings and special events of the Northeast Tennessee Tourism Association Board, Sunnyside Trail Committee, and Strategic Planning, TANASI board, WIB Youth Council, Helping Children & Youth Vision Council: United We Read Initiative, Birthplace of Country Music Events Committee, Appalachian Sustainable Development Executive Committee/Board, Sullivan County Anti-Drug Coalition, and regional Legislative events.
- Prepared for and facilitated AAAD Strategic Planning session.
- Prepared for upcoming DDAA Professional Training Workshop.
- Attended Eastman Chemical Company Leadership Breakfast Meeting.

CALENDER OF EVENTS

April 27-29, 2014 – DDAA 2nd Annual Professional Development Conference, Kingsport, TN

April 28-29, 2014 – USDA Rural Development Annual Conference, Murfreesboro, TN

May 29-30, 2014 – 2014 ETSU STEM conference, The Centre at Millennium Park, Johnson City, TN

May 28, 2014 – First Tennessee Development District Semi-Annual Meeting, Mountain City, TN

October 8-10, 2014 – Tennessee Department of Tourism Development Governor’s Conference, Knoxville, TN

October 22-24, 2014 – Tennessee Association of Community Leadership Annual Conference, Nashville, TN

October 30 – November 2, 2014 – First Tennessee Development District Annual Meeting, Gatlinburg, TN

November 13-14, 2014 – Tennessee Economic & Community Development Governor’s Conference, Nashville, TN